

## WELLAND PUBLIC LIBRARY BOARD

### MINUTES

Minutes of the regular meeting held on Monday, November 20, 2006 at the Welland Public Library. The Library Board met in Committee-of-the-Whole closed to the public at 7 p.m. and in open regular session following the Committee-of-the-Whole meeting at 7:36 p.m.

PRESENT: Chair Wayne DeMille, Joan Elliott, Melanie Gross-Kerho, Debbie Tomaino, Glenn Johnston, Paul Grenier. Staff: Janet Booth, Gina Marie Wilson

REGRETS: Sherry Spark, Fred Sullivan

ABSENT: George Giovinazzo

Chair Wayne DeMille called the regular meeting to order at 7:36 p.m. The Chair reported that the October regular meeting had been cancelled due to the lack of a quorum.

1. Disclosures of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

2. Approval of Agenda

Moved by Paul Grenier  
Seconded by Melanie Gross-Kerho

06:63 **That the Agenda be approved as amended.**

Carried.

3. Minutes of September 18, 2006

Moved by Paul Grenier  
Seconded by Glen Johnston

06:64 **That the Minutes of the September 18, 2006 regular meeting be approved as circulated.**

Carried.

4. Business Arising from the Minutes

a) Notice of Motion

Moved by Debbie Tomaino  
Seconded by Paul Grenier

06:65 **That the proposed amendments to Welland Public Library Board Bylaw #1 be approved.**

Carried

5. Business Arising from the In Camera Meeting

Moved by Glen Johnston  
Seconded by Joan Elliot

06:66 **That the Chair and the Chief Executive Officer be authorized to sign the lease agreement with the City of Welland for space within the Premises municipally known as 60 East Main Street, Welland.**

Carried

6. Correspondence

- a) Suzanne Culp, Federation of Ontario Public Libraries [email] Announcement of *Telling Our Stories* Contest (attached)
- b) Craig Stirtzinger, General Manager, Communications, Council and Legislative Services/City Clerk re Library Lease.
- c) Suzanne Culp, Federation of Ontario Public Libraries [email] re Announcement that the Honourable James K. Bartleman, Lieutenant Governor of Ontario, has agreed to be an Honourary Patron of the Contest.
- d) City of Welland re Invitation to Mayor's Charity Christmas Ball, Saturday, December 16<sup>th</sup>
- e) Invitation to Staff Christmas Pot Luck (attached)

7. Financial Reporta) Payment of Invoices

Moved by Melanie Gross-Kerho  
Seconded by Glen Johnston

06:67 **That invoices totaling \$61,695.73 from September and \$62,967.14 from October be approved.**

Carried.

b) Financial Statement

Moved by Melanie Gross-Kerho  
Seconded by Glen Johnston

06:68 **That the Financial Statement for October be received.**

Carried.

8. Chief Executive Officer's Report

The CEO reported that wireless Internet access has been installed at Civic Square including most areas of the library. The wireless access is very popular with the public.

The "Food for Fines" program held during Library Week was successful. Open Arms Mission, Hope House, and the Salvation Army all received donations of food from the library.

The "Niagara Reads Niagara" program was successful. Both the session on poetry and the session on cartooning drew people from outside of Welland.

The CEO attended a symposium in Niagara Falls titled “Transforming the Region through Culture”. The keynote speaker, Glen Murray, will also be speaking at the OLA conference on Trustee Day. Board members my wish to consider attending this event.

The Library has received a number of logo design submissions from students in the Niagara College graphic arts program for the Board to consider.

Moved by Debbie Tomaino  
Seconded by Joan Elliot

06:69 **That the Chief Executive Officer’s Report be received.**

Carried.

9. Strategic Planning Committee

The draft Strategic Plan was distributed for discussion. Concern was expressed about the lack of timelines in the plan as well whether all of the objectives were really strategic or just operational. It was reported that the committee had met a couple of times following the planning meeting with all of the Board members and some staff that was held in May.

Moved by Paul Grenier  
Seconded by Glen Johnston

06:70 **That the draft Strategic Plan 2006 – 2010 be referred back to the Strategic Planning Committee for presentation at the January 15, 2007.**

Carried.

10. 2007 Operating and Capital Budgets

The CEO presented the draft budgets for Operating and Capital expenses. The Board recommended that the capital costs be incorporated into the Operating Budget. The CEO was also directed to investigate savings by combining the various lease agreements.

Moved by Paul Grenier  
Seconded by Glen Johnston

06:71 **That the proposed 2007 Operating budget be approved as amended and be forwarded to the City of Welland.**

Carried.

11. Other Business

a) City of Welland Parks, Recreation & Culture Master Plan

Moved by Glen Johnston  
Seconded by Debbie Tomaino

06:72 **That the Library Board express their interest to the City of Welland in being part of discussions concerning a proposed leisure complex as described in the City of Welland’s Parks, Recreation & Culture Master Plan; and to request that a Library Board member be appointed to the Plan Implementation Committee.**

Carried.

b) SOLS Report

Moved by Paul Grenier  
Seconded by Melanie Gross-Kerho

06:73 **That the SOLS report be received**

Carried.

c) December Board Meeting

The Board agreed that the December meeting should be a combined meeting of the incoming and outgoing board. As has been the practice for the past few years, the meeting will be scheduled for 6 p.m. followed by dinner at a local restaurant.

Chairman DeMille noted that this was the last meeting for outgoing member Joan Elliot and thanked her for long-time support and dedication to the Welland Public Library, including the outstanding job she did recently on the Fundraising Committee.

The Chair also offered his thanks to the Board for their support during his tenure as Chair and that while he will continue to be on the Board, urged members to consider electing a new chair.

12. In-Camera Session

Moved by Melanie Gross-Kerho  
Seconded by Debbie Tomaino

06:74 **That the Board move into an "In-Camera" session at 9:30 p.m.**

Carried

Moved by Melanie Gross-Kerho  
Seconded by Debbie Tomaino

06:75 **That the Board move out of the "In-Camera" session at 9:33 p.m. with no report.**

Carried

13. Date of Next Meeting

The next regular meeting of the Library Board will be held on Monday, December 18, 2006 at 6:00 p.m. at the Welland Public Library.

The meeting adjourned at 9:34 p.m. on a motion by Paul Grenier.

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Wayne DeMille, Chair

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Janet C. Booth, Secretary