

WELLAND PUBLIC LIBRARY BOARD

MINUTES

The Library Board met in Committee-of-the-Whole closed to the public at 7:00 p.m. and rose from the meeting at 7:50 p.m.

Minutes of the third regular meeting held on Monday, March 20, 2006 at the Welland Public Library.

PRESENT: Chair Wayne DeMille, Joan Elliott, Melanie Gross-Kerho, Debbie Tomaino, Sherry Spark, Glen Johnston, Fred Sullivan, George Giovinazzo, Paul Grenier
Staff: Janet Booth, CEO, Gina Marie Wilson, Financial/Administrative Assistant.

Chair Wayne DeMille called the regular meeting to order at 7:55 p.m.

1. Disclosures of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

2. Approval of Agenda

Moved by Debbie Tomaino
Seconded by Sherry Spark

06:16 **That the Agenda be approved as amended.**

Carried.

3. Minutes of February 20, 2006

Moved by Fred Sullivan
Seconded by Melanie Gross-Kerho

06:17 **That the Minutes of the February 20, 2006 regular meeting be approved as amended.**

Carried.

4. Business Arising

a) Board Committees

Moved by Joan Elliot
Seconded by Councillor Paul Grenier

06:18 **That the Board establish a Personnel Committee, and that membership on the committee consist of Wayne De Mille, Melanie Gross-Kerho, Debbie Tomaino and Glen Johnston.**

Carried.

5. Correspondence

- a) Jean Hulls re Thank You for Gift.
- b) Louis O'Brien, President, Parcels Division, Canada Post re extension of Library Book Rate Program to January 15, 2007.

6. Financial Reporta) Payment of Invoices

Moved by Glen Johnston
Seconded by George Giovinazzo

06:19 **That invoices totaling \$96,583.29 be approved.**

Carried.

b) 2006 Budget

A discussion ensued, examining the implications of a funding shortfall of approximately \$50,000. It was acknowledged that the benefits of some proposed actions are of a short-term nature, and that reducing services at the Main Library goes against the spirit of the new facility. Councillor Grenier allowed that the anticipated savings have not been realized at City Hall. Chairman De Mille noted that it is imperative that the Board negotiate with City Hall to regain the lost funding. Councillor Grenier will contact the chair of the Budget Review Committee to set up a meeting with the Board Chair.

7. Chief Executive Officer's Reporta) Monthly Report

The CEO reported that a successful March Break was enjoyed at the Library. Circulation saw a record-breaking increase from a normal weekly range of approximately 5000 to 6095 items circulated.

The CEO reported that as President of the Ontario Library Consortium, she was given the opportunity to attend the SIRSI conference in Nashville earlier in March. It provided a stimulating opportunity to learn and explore the possible ways technology could be used to meet the needs of our community.

Moved by Councillor Paul Grenier
Seconded by Debbie Tomaino

06:20 **That the Chief Executive Officer's Monthly Report be received.**

Carried.

b) Code of Conduct

Moved by Sherry Spark
Seconded by Councillor Paul Grenier

06:21 **That the Code of Conduct Policy (Personnel) be approved as circulated.**
Carried.

c) Network Backup Policy

Moved by Melanie Gross-Kerho
Seconded by Joan Elliot

06:22 **That the Network Backup Policy (Computers and Networks) be approved as circulated.**
Carried.

8. Other Business

a) Employee/Volunteer Recognition

The Employee/Volunteer Recognition reception will be held at 6:00 p.m. on Monday, June 19, 2006 immediately prior to the regular Board Meeting.

b) Strategic Plan

The CEO will report at the next meeting on the schedule for the Strategic Planning process.

c) Fundraising

The CEO expressed the need to continue with fundraising efforts and suggested a mailing campaign similar to the 2004 'Funding the Future' mailing that was done through Welland Hydro. Sherry Spark offered the concern of 'double dipping' so soon after the recent 'Donor Wall' efforts. Board members were asked to present ideas for fundraising activities at the next meeting.

d) Internet Usage

P. Grenier reported that he has received a couple of complaints about inappropriate use of the public Internet workstations. The CEO noted that the library's current Internet policy does not allow for filtering of any of the workstations. Public Service staff monitor Internet activities and anyone displaying inappropriate sites is dealt with. Staff will be asked to review the Board's policy on filtering and the use of chat rooms.

e) Business Arising from the Committee of the Whole Meeting

Moved by Councillor Paul Grenier
Seconded by Melanie Gross-Kerho

06:23 **That the Chief Executive Officer be directed to arrange a special In-camera meeting of the Library Board on Monday, March 27, 2006.**
Carried.

9. Date of Next Meeting

The next regular meeting of the Library Board will be held on Monday, April 24, 2006 at the Welland Public Library.

The meeting adjourned at 9:05 p.m. on a motion by George Giovinazzo.

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Wayne DeMille, Chair

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Janet C. Booth, Secretary