

WELLAND PUBLIC LIBRARY BOARD

MINUTES

Minutes of the first regular meeting held on Monday, January 18, 2016 at the Welland Public Library.

PRESENT: Melanie Gross-Kerho, Marc Skelton, Fred Sullivan, Glen Johnston, Lindsay Bryan, Evelyn Comely, Shirley Cordiner, Anthony Dockrill (7:11)

REGRETS: Councillor John Chiochio

Staff: Qingyi Su (CEO), Julianne Brunet, Barbara Murphy, Jane Kemp.

The CEO called the meeting to order at 7:04 pm, and called for nominations for the position of Chair.

1. Elections

1.1. Election of Chairperson

Moved by Shirley Cordiner
Seconded by Evelyn Comely

16:001 **That the Melanie Gross Kerho be nominated Chair of the Welland Public Library Board** Carried

Moved by Glen Johnston
Seconded by Lindsay Bryan

16:002 **That nominations be closed** Carried

Melanie Gross-Kerho was acclaimed Chair of the Welland Public Library Board. Melanie Gross-Kerho took the chair of the meeting.

1.2. Election of Vice-Chair

Moved by Fred Sullivan
Seconded by Shirley Cordiner

16:003 **That Marc Skelton be nominated Vice-Chair of the Welland Public Library Board** Carried

Marc Skelton was acclaimed Vice-Chair of the Welland Public Library Board.

2. Approval of the Agenda

Moved by Glen Johnston
Seconded by Marc Skelton

16:003 **That the Agenda be approved as amended.** Carried

3. Disclosures of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Chair's Remarks

Thanking the Board for her nomination, the Chair welcomed Board Members to the first meeting of the year.

5. Consent Agenda

5.1. Approval of Board Minutes of December 14, 2015

5.2. Correspondence

5.2.1. City of Welland re: December 15, 2015 Welland City Council (circulated)

5.3. Financial Report

5.3.1. Payment of Invoices

5.3.2. Monthly Financial Report

5.4. Chief Executive's Report

5.4.1. CEO's Monthly Report

5.4.2. 2015 Report on Library Activities

5.4.3. Staffing Update

Moved by Lindsay Bryan

Seconded by Glen Johnston

16:004 **That the items in the Consent Agenda be approved with the removal of item 5.4.1 (CEO's Monthly Report) to the regular agenda** Carried

6. Business Arising

6.1. 3D Printer Official Launch and Program Planning

The Board reviewed the plaque that is to be mounted on the printer and noticed that some modifications are needed. These will be made before the plaque is affixed to the printer.

The press release will be circulated on January 19. The official launch will be held on either Monday, January 25 or Tuesday, January 26 at 4:15 pm. The CEO will contact the Lions Club to determine which date they prefer, and then contact Board Members with confirmation details.

Four 3D demonstration programs are slated for February, including one on 22 February from 6 to 7 pm, just prior the Board Meeting that evening. More programs are planned for March and April.

Moved by Marc Skelton

Seconded by Glen Johnston

16:005 **That Oral Report on 3D Printer Official Launch and Program Planning be received** Carried

6.2. Event Planning Committee Report

Marc Skelton reviewed the Event Planning Committee minutes of January 13, 2016. Board Members agreed that another fundraising event should be held this year on the weekend of November 5. The specific date will be decided by the new Committee. The board was encouraged to bring other fundraising ideas to the Committee.

Moved by Anthony Dockrill
Seconded by Glen Johnston

16:006 **That the Event Planning Committee Report be received** Carried

Moved by Lindsay Bryan
Seconded by Shirley Cordiner

16:007 **That Marc Skelton, Fred Sullivan, Tony Dockrill and Melanie Gross Kerho (ex officio) be appointed to the Event Planning Committee 2016.** Carried

7. Staff Reports

7.1. 2016 Operating Budget Adjustment

The Board discussed the impact on the budget of the weakened Canadian dollar.

Moved by Shirley Cordiner
Seconded by Anthony Dockrill

16:008 **That the 2016 Operating Budget Adjustment be received** Carried

7.2. RFP for Library Strategic Plan

Moved by Lindsay Bryan
Seconded by Anthony Dockrill

16:009 **That the RFP for Library Strategic Plan be received** Carried

7.3. Library Staff Development Day

Moved by Anthony Dockrill
Seconded by Evelyn Comely

16:010 **That the proposed Library Staff Development Day of June 24 be received** Carried

7.4. Appointments

7.4.1. Federation of Ontario Public Libraries Boards Voting Delegate Trustee Council

Moved by Glen Johnston
Seconded by Anthony Dockrill

16:011 **That Melanie Gross Kerho be appointed as the voting delegate to the Federation of Ontario Public Libraries Board** Carried

7.4.2. SOLS Trustee Council Representative

Moved by Shirley Cordiner
Seconded by Lindsay Bryan

16:012 **That Glen Johnston be appointed as the Trustee Representative to the Southern Ontario Library Service Trustees Council#2** Carried

7.5. CEO Monthly Report

In response to a query from Marc Skelton, the CEO explained that the Health and Safety Committee made an inspection of the library every month , and the report will be included in the Consent Agenda in future. There was discussion on library membership on the DSBN Health and Safety Committee at Diamond Trail. The CEO will find out whether this is possible/necessary at the next Operational Meeting next week, and will report back to the Board.

In response to an earlier query, Julianne Brunet explained that she is a member of a committee that is coordinating efforts for city-wide celebrations of Canada's 150th anniversary next year.

8. Policies: Recommended Revisions to Current Policies

8.1. Meeting Room Policy (AD – 6-6.1)

Moved by Anthony Dockrill
Seconded by Fred Sullivan

16:013 **That the recommended Meeting Room Policy (AD-6-6.1) be approved** Carried

8.2. Study Room Policy (AD-6-6.2)

Moved by Lindsay Bryan
Seconded by Anthony Dockrill

16:014 **That the recommended Study Room Policy (AD-6-6.2) be approved** Carried

9. Closed Meeting

Moved by Shirley Cordiner
Seconded by Marc Skelton

16:015 **That the Board move into Committee of the Whole closed to the public at 8:18 pm to consider personal matters about an identifiable individual, including local board employees** Carried

Moved by Shirley Cordiner
Seconded by Lindsay Bryan

16:016 **That the Board move out of the closed meeting at 9:23 pm** Carried

Moved by Glen Johnston
Seconded by Marc Skelton

16:017 **That the CEO is directed to follow the plan as discussed in the closed meeting** Carried

10. General Business Information/Questions

There were no Information statements or questions.

11. Member Announcements

There were no member announcements

12. Dates to Remember

The next regular meeting of the Library Board will be held on February 22, 2016. A 3D Printer Workshop will be held on the same day between 6 pm and 7 pm.

13. Adjournment

The meeting was adjourned at 9:24 pm on a motion by Fred Sullivan.

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Chairperson

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Secretary