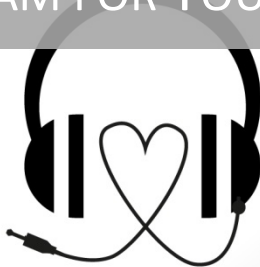


WELLAND
PUBLIC
LIBRARY

ONLINE RADIO STREAMING BOOK REVIEW:
VOLUNTEER PROGRAM FOR YOUTH



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Dear potential library volunteer,

Thank you for your interest in our Online Radio Streaming Book Review program. We hope you are as excited about it as we are.

This program is available to youth between the age of twelve and eighteen. If you are working on your confirmation or high school diploma, then participating in this program will earn you ten hours to go towards your mandatory hours of community service. It will also give you the chance to contribute to your community, tell the library what you think and read a novel before it's been published.

If you apply and are accepted to this program, you will select an advanced readers copy of a young adult novel, read it, write about it and then record yourself talking about the book you read as well as provide us with a playlist of 5-10 songs. The library will then stream your recording and playlist on our WPL 6210 Book Beats radio station and use the recording to promote the library, its collections and programs. The process will take about four weeks, although since reading the book and writing about it will be done on your own time, you can significantly shorten the time it takes by reading and writing at a faster pace.

This package includes everything you need to know to get started.

- Online Radio Streaming Book Review: Description
- Rules and Guidelines for Your Recording and Playlist
- Important Formatting Information
- Very Important Information About Copyright Law
- How This Will Work
- Online Privacy and Ownership: The Serious Stuff
- Welland Public Library Online Radio Streaming Book Review Application Form
- Welland Public Library Online Radio Streaming Book Review Release Form

If you are interested in the program please fill out and drop off the following pages at the library.

- Welland Public Library Online Radio Streaming Book Review Application Form
- Welland Public Library Online Radio Streaming Book Review Release Form

After we receive your application we will contact you to set up an interview and orientation to the program and you will begin reading as soon as you like.

If you have any questions about the program or the application process, please contact the Coordinator of Children's and Youth Services at 905-734-6210 ext 2508 or dliebregts@wellandlibrary.ca.

Sincerely,

Daniella Liebrechts-Hamilton
Welland Public Library

Online Radio Streaming Book Review: Description

The Online Radio Streaming Book Review Program is designed to help the Welland Public Library with promotion and collection development. This program will allow students to showcase their ideas and interests and give their input into the kinds of books the Library buys, as well as creating material that the Library can use as promotion. It is expected that the students who participate will read an advanced readers copy of a young adult novel selected by the Library, submit a written response to it and record their review at the Library's Main Branch.

Requirements

Participants will be between the ages of twelve and eighteen.

Skills

Students must be able to participate fully by reading a book, submitting a well-written, coherent, error free report in a timely manner and willing to be featured in an audio recording.

Some accommodations can be made for extenuating circumstances.

Responsibility

- Read a book of your choosing from the selection available.
- Write a timely, well written review of the book following the formatting expectations.
- Record an audio review of the book following the formatting expectations along with a playlist of 5-10 songs relating to the book.

Rules (follow these) and Guidelines (they're just here to help) for Your Video

Rules

1. Everything in your recording should be something you'd feel comfortable saying to your grandmother (hint: no swearing, sexually explicit content, extreme descriptions of violence or gore, etc)
2. Everything in your recording must be in your own words and your ideas. Please note: using other people's ideas or writing and claiming as your own is plagiarism and it is very serious. We will not accept plagiarized work. If you have questions or concerns about this, please ask. We will also not accept anything that violates copyright law (see the copyright description for details).
3. Nothing in your recording can be hateful or hurtful to anyone. This includes individual people and groups of people. If you are saying something that you think could hurt another person's feelings, it probably will and you should reconsider using it.
4. Your recording is about the book you read. We know there are at least sixteen million interesting things going on in the world, and you are welcome to link what you have read to your real life experience, however we'd like you to focus on the book and how it made you feel.
5. You do not have to like the book that you have read. That's fine, some books aren't that great. But we expect your review to have specific constructive criticism, and not to be a rant about the worst parts of your (boring) book.

Please remember that we cannot use material that does not follow these rules and if we cannot use your recording, we cannot give you hours. All recordings are subject to approval by a library staff member before it can be streamed.

Guidelines

1. You can record yourself reading your review or parts of the book.
2. If you want to be creative, go for it!
3. Tie in your personal experiences, what the book meant to you and why, as well as telling us about the book itself. Remember other people are going to read that book, but you're the only person who will ever feel the way you do about it.
4. If you want to read from the book, that's great! Try to keep it to a page though since your review is pretty short.
5. You can include details about the author or background on the book if you like.

Of course, you don't have to follow all of these, or any of these. If you have an interesting idea that you're not sure about, ask!

Things that you can consider when you are writing your review include:

- Personal responses

What did/didn't you like? Why? Would you recommend it? To whom? If someone made it into a movie, would you go see it?

- Characters

Who were the main characters? Did you like them? Were they believable? Would you want to grab a coffee with them in real life?

- Plot

What happens in the story (but no spoilers please)? Did you guess the ending or did it surprise you? Did it make sense or were there huge plot holes?

- Setting

Where does the story take place? If it's a fantasy or science fiction book, did the author do a good job at creating a world you believed in, that made sense and followed its own rules? Would you go there on vacation?

- Writing

Was the writer good at using grammar, word choice and sentence structure to add to the story? Was it easy to understand? Fast or slow paced?

Important Formatting Information

- The written report you submit must not be more than one page.
- Your recording will be between 2 minutes and 2.5 minutes in length.
- It will be recorded in the Library, by a library staff member.
- The author's name and the title of the book must be said in the recording.
- Please create a 5-10 song playlist that relates to the book. Artist and title of the song must be included.

Very Important Information About Copyright Law

Copyright law is a legal system that protects the right of individuals to own materials that they've created. That means that if you write an amazing song, it is your song and other people can't use it without your permission and if someone else wants to use it, say as a soundtrack for a movie, and that movie makes money, you are entitled to some of the money. Of course, it's really, really complicated in real life, and always changing. Using something that isn't yours violates copyright law. Now, there are exceptions made for some things, mostly if you are using only a small amount of the material (usually less than 10%) or using it for educational purposes.

What does this mean for you right now?

If you have a neat idea about using a song or quoting another book, that's great, we'd love to hear it. But we will not let your recording break copyright laws. That means you can only use ten percent of a song (about 12 seconds of a 2 minute song), if you are reading something someone else wrote you are clearly saying their name and identifying it as their work, not yours (this includes reading from the book) and it may mean that we'll have to get back to you on whether or not you can use your good idea (because we don't have copyright law memorized).

We strongly recommend you only use your own content about the book you read.

Please remember, if your recording violates copyright law, then we cannot post it and if we cannot post it we cannot give you hours.

How This Will Work

Step 1: Interview and Orientation

You will come into the Library's Main Branch. We want to meet you, hear what kind of books you like, make sure you understand our expectations and answer any questions you have.

Step 2: Choose a book

You will check a book out for 3 weeks. That is the amount of time you have to read it.

Step 3: Read your book

Step 4: Write your review

Your review should not be more than a single double spaced page. We will expect it no later than one week after your book is due to be returned.

Step 5: Submit your review

Your review will be read over before recording. You can drop it off at the Library's Main Branch or email it to dlieregts@wellandlibrary.ca. Please review your paper for spelling and grammar errors before you submit it.

Step 6: Make changes (if necessary)

Step 7: Recording

You will then come to the Library's Main Branch with your book to make a recording and to go through your playlist with a staff member. You may bring a friend to assist you but they will not get volunteer hours.

Step 8: Review

We will review your recording and contact you if there are any changes we feel must be made.

Step 9: Post!

Step 10: Stop in with your volunteer forms

Please tell us when you are coming so we can have someone available to sign your paperwork.

Online Privacy and Ownership: The Serious Stuff

The internet is awesome. It's cool, and it's fun and there are a lot of incredible things you can do with it. Meet new people, explore things you're passionate about, share your ideas, all enabled by the internet. We're going to post audio recordings of you on the internet because what you have to say is important.

But there is also issues with privacy when posting anything online because of course once you do, it can continue to exist in cyberspace forever, people from anywhere in the world can see it and sometimes that's a little bit risky.

You also need to know that once you've completed your review and recording, it becomes the intellectual property of the Library. That means we get to decide where it's used and for what purpose. We hope your friends and family all get to listen to it, but that's why it can only be posted on our website or our Radionomy channel. You are the creator, but we become the owner. As the owners, we are also responsible for protecting your privacy and the recording.

We are going to do the following things to protect your privacy online:

1. We will not print your last name, only your last initial.
2. We will not print your age.
3. We will not print your school.
4. We will record all reviews in the Library's Main Branch.
5. We will ask you (or your parent if under 18) to sign a privacy wavier.
6. We will only post your recording on our website and Radionomy Channel.

We expect you to follow these guidelines to protect your privacy online:

1. Do not disclose personal information like your last name, age, school or address.
2. Do not refer to very specific details or places near your school or house.
3. Only share your recording through the Welland Public Library channel.
4. Do not use content that is offensive or provocative in nature.

This is a big issue, and a complicated one. If you have any questions or concerns about what we will do with you information or what information you are allowed to share, please ask us.



50 The Boardwalk
Welland, ON L3B 6J1
Phone: 905-734-6210 ext. 2508

Welland Public Library Online Radio Streaming Review Application Form

Name: _____

Date: _____ Age: _____

School: _____

Phone Number: _____ Email: _____

Signature: _____

If you are under 18 years of age please have a parent or guardian sign the following.

Parent/guardian name: _____

Parent/Guardian signature: _____

Will you use the program to gain the forty hours you need to complete for school? _____

Tell us about yourself. You can include what you like to read, any experience making recordings that you have or other relevant experience.

What do you hope to gain from this experience?



50 The Boardwalk
Welland, ON L3B 6J1
Phone: 905-734-6210 ext. 2508

Welland Public Library Online Radio Streaming Book Review Release Form

I have read and understand the program rules of the WPL Online Radio Streaming Book Review Program and agree to be bound by the terms and conditions in those rules. I hereby grant permission to the Welland Public Library, and those acting with its authority and permission, the right to use, reuse, create, copy, reproduce, exhibit, publish and distribute the book review submitted as part of the Welland Public Library Online Radio Streaming Book Review Program.

I understand that the above uses may include but are not limited to websites, multimedia programs, social media, advertising, promotional materials and other types of promotional mediums existing now or in the future. This permission is given with no promise or expectation of value in return. I also grant permission for my recording and playlist to be removed without explanation at the discretion of Welland Public Library.

I hereby release the Welland Public Library from all claims arising out of the recording and playlist including all claims for libel or invasion of privacy.

A parent or guardian signing is doing so individually and on behalf of the minor and warrants he/she had the authority to sign on behalf of the minor.

The Welland Public Library will protect all personal information according to the Privacy Policy at the time of this program. Your information will not be rented, sold or be made public. It is strictly for staff use only.

Name: _____ Age: _____

Address _____ City/Province _____ Postal Code _____

Telephone _____ Email: _____

Signature: _____ Date: _____

Name of Parent/Guardian: _____ Date: _____

Signature of Parent/Guardian: _____